

February 28, 2024

*Sent via certified and electronic mail*

Mr. Don Butz, President  
California Association of Resource Conservation Districts  
c/o Nancy Wahl-Scheurich, Executive Director  
1007 7th St, #414  
Sacramento, CA 95814  
[dhbutz@gmail.com](mailto:dhbutz@gmail.com)

Dear President Butz,

Pursuant to the Nonprofit Public Benefit Corporation Law sections 6330 and 6333, the undersigned member districts of the California Association of Resource Conservation Districts (CARCD or Association) hereby request copies of the following corporate records:

- the minutes of the proceedings of the CARCD's members, board, and all committees of the board from 2018 to present (*see* Cal. Corp. Code § 6320);
- the financial reports of the CARCD from 2018 to present, including *but not limited to* Form 990s and adopted annual budgets (*see id.*);
- the annual reports CARCD prepared and distributed to its members from 2018 to present (*see* Cal. Corp. Code § 6321); and
- the current list of CARCD members and the class of membership held by each (*see* Cal. Corp. Code § 6320).

We request copies of these records to protect our interests as special districts established under California Public Resources Code, Division 9 and as members of the Association. We have a right to inspect these records in order to evaluate whether the Board is managing the activities and conducting the affairs of the Association in a manner consistent with the approved Bylaws and policies established by resolution of the general membership (*see* Bylaws, Art. VI, section 3). This request is also consistent with member districts' rights under the Bylaws to request reports from the Board of Directors (*see* Bylaws, Art. IV, section 7(d)) and the Board's duty to "keep the Member Districts of the Association currently informed of the Association's affairs and activities" (*id.* at Art. VI, section 3(g)). We have not been able to locate electronic copies of these records on the CARCD's website or various member listservs.

We request the CARCD provide the requested membership list within 10 days and copies of the other requested records within a reasonable amount of time, not to exceed 21 days from the date of this letter. Please provide prompt notice if you are unable to provide electronic copies of the requested records within the time requested so we can discuss alternative procedures for timely inspection of the records.

President Butz  
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Thank you for your prompt attention in responding to this request.

Sincerely,

  
Carl Pongs (Feb 28, 2024 11:29 PST)

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Carl Pongs, President  
Riverside-Corona RCD

*Susan Hare, by Stephanie Morano*  
Susan Hare, by Stephanie Morano (Feb 29, 2024 16:34 PST)

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Susan Hare, President  
North Santa Clara RCD



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Richard Rodriguez, President  
San Joaquin County RCD

*Peter Van Dyke*  
Peter Van Dyke (Feb 29, 2024 08:03 PST)

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Peter Van Dyke, President  
Loma Prieta RCD

*Roy B. Mason*

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Roy Mason, President  
San Jacinto Basin RCD

Cc: CARCD Board members:

Harold Singer, Board Secretary/Treasurer  
Rick Gomez, NACD Representative  
Reyn Akiona, San Joaquin Valley Regional Chair  
Ann Baldridge, District Manager Representative (South)  
Peter Braudrick, North Coast Regional Chair  
Robin Hanson, Modoc Plateau Regional Chair  
Nancy Humenik Sappington, SoCal Inland Regional Chair  
Brittany Jensen, District Manager Representative (North)  
Dale Pierce, Central Sierra Regional Chair  
Brent Plemmons, Central Coast Regional Chair  
Chris Rose, District Manager Representative (Central)  
Molly Watkins, Bay-Delta Regional Chair  
CARCD Executive Director Nancy Wahl-Scheurich