



# North Santa Clara Resource Conservation District

An independent special district of the State of California

## ACTION MINUTES

### Regular Meeting of the Board of Directors

Thursday, June 6, 2024, at 5:30 p.m.

Meeting held at 1560 Berger Drive, San Jose, CA 95112

*Note: Though agenda items may be considered out of order (for example, to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, or when items are removed from the consent agenda), the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.*

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1. **Call to Order:** The meeting was called to order by President Hare. Directors present: President Hare, Vice President Bautista, and Directors Maitiski and Quintero (arrived at 5:41 p.m.); Director seat 5 is vacant. Executive staff present: Executive Director/District Clerk Moreno and District.
2. **Meeting Agenda:**

*Motion: Approve the agenda. (Bautista/Maitiski; 3-0-0; Quintero absent)*
3. **Public Comment – Matters Not on the Agenda:** None
4. **Consent Agenda:** Executive Director requested Item 4.2 be continued. Director Maitiski requested that Item 4.1 be moved to the regular agenda.

*Motion: Approve the consent agenda as amended. (Maitiski/Bautista; 3-0-0; Quintero absent)*

  - 4.1 **Minutes for March 7, 2024 Meeting:** Director Maitiski requested that a comment regarding the mission statement mistakenly attributed to him be stricken from the minutes.

*Motion: Approve the amended consent agenda with the mission statement comment deleted from the minutes. (Maitiski/Hare; 3-0-0; Quintero absent)*
5. **Administration:**
  - 5.1 **Director Appointment (continued from May 15, 2024):** President Hare gave an update on the current status of the appointment process.

*Motion: NSCRCD defer action on filling the unscheduled vacancy on our board, while retaining our appointment authority, until after the June 18 Santa Clara County Board of Supervisors meeting at which we anticipate the Board of Supervisors will make an appointment to fill the unscheduled vacancy, and should the Board of Supervisors fail to make an appointment on June 18 NSCRCD will call a special meeting as soon as possible thereafter to exercise our authority to make an appointment to fill the vacancy. (Hare/Bautista; 4-0-0)*
  - 5.2 **California Association of Resource Conservation Districts (CARCD):** Executive Director Moreno gave an update at Director Maitiski's request regarding the May 31, 2024 CARCD Board of Directors meeting.
6. **Partner Reports:**
  - 6.1 **USDA-NRCS:** Director Booth had a scheduling conflict and could not attend.
  - 6.2 **Other Partners:** Seth Schalet, CEO, Santa Clara FireSafe Council, gave a brief update.

**7. Programs and Projects:**

- 7.1 *FY 2024-25 Budget:* Directors gave feedback to the Executive Director on their individual program and project priorities for the coming fiscal year.

**8. Board Member, Associate Director, Committee, and Executive Director Reports:**

- 8.1 Executive Director Moreno reported on behalf of Associate Director Lanman that the redwood study is still pending review and publication.

**9. Meeting Adjourned until the August Meeting (July meeting has been cancelled.)**

**Consent Agenda**

- 5.1. Approve minutes for the March 7, 2024 Board Meeting (inadvertently approved without draft on 5/2/24).
- 5.2. Approve minutes for the April 4, 2024 Board Meeting (inadvertently approved without draft on 5/2/24). (*continued until next meeting*)
- 5.3. Accept financial reports through April 2024.
- 5.4. Adopt resolution approving the Financial Policy as amended, including the addition of new sections relative to the purchase and distribution of gift cards.

**Information Only:**

- 5.5. County of Santa Clara Finance Agency; Quarterly Investment Report for Schools and Special Districts for the period ending March 31, 2024; dated May 20, 2024.
- 5.6. County of Santa Clara Finance Agency; *Los Gatos Notice of June 2024 RPTTF Distribution*; dated May 31, 2024.
- 5.7. County of Santa Clara Finance Agency; *San Jose Notice of June 2024 RPTTF Distribution*; dated May 31, 2024.
- 5.8. State Water Resources Control Board; *Notice of Opportunity to Comment on Revisions to Appendix D of Water Quality Enforcement Policy Update*; written comment due no later than June 17, 2024 by 12:00 p.m.