

North Santa Clara Resource Conservation District

An independent special district of the State of California



AGENDA

Regular Meeting of the Board of Directors
Thursday, November 7, 2024, at 5:30 p.m.



In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the meeting, please call 408-288-5888, email gcrsd@gcrsd.org, or message us at <https://www.rcdsantaclara.org/contact-us>. Notifying the District at least 48 hours prior to the meeting will better enable us to quickly respond to requests for reasonable modification or accommodation.

Physical Location:

888 N. 1st Street, Suite 204, San Jose, CA 95112

Online Computer or Mobile Device Access:

<https://us02web.zoom.us/j/85372549281?pwd=KzNLSWlacFpWYWNLMU0rM29sdWIUdz09>

Meeting ID: 853 7254 9281 Passcode: 110422

Phone Audio Only:

+1 669 900 9128 US (San Jose) Meeting ID: 853 7254 9281 Passcode: 110422

Supporting Documents:

<https://www.rcdsantaclara.org/2024-11-07-board-meeting>

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1. **Call to Order and Determination of Quorum**
 2. **Meeting Agenda:** Discussion and action to approve the agenda as presented or amended.
 3. **Public Comment – Matters Not on the Agenda:** *This is an opportunity to address the Board of Directors on any item not on the agenda (§54954.2(b)). Per the adopted Rules of Order, it is the duty of the Board President at all times to preserve order at the meeting and to decide questions of order and parliamentary procedure, including but not limited to the discretionary imposition of a 3-minute limitation on comments per speaker. Please see the last page of this agenda for additional information regarding public comments.*
 4. **Consent Agenda:** *Items on the consent agenda (see itemized list at the end of the agenda) are considered routine and may be enacted by one motion. Any Director, Associate Director, staff, or member of the public may request an item be moved from the consent agenda to the regular agenda for separate discussion and action.*
 5. **Presentation:** *Healthy Playing Fields for Healthy Kids:* Andrea Wald and Cortney Jansen, Community for Natural Play Surfaces, will give a presentation on the environmental and health impacts of artificial turf.
 6. **Partner Reports:**
 - 6.1 *USDA-NRCS:* Report from the District Conservationist on behalf of the USDA-NRCS Hollister Service Center.
 - 6.2 *Other Partners:* Updates from agencies and organizations who wish to share information regarding their agricultural and natural resources conservation activities, programs, and projects.

7. Administration:

7.1 Director Vacancies:

7.1.1 *Appointment Process Update:* Update from the Executive Director on communications with the County Clerk of the Board's Office.

7.1.2 *Candidates Interviews:* Interviews of those candidates who submitted a District application and accepted the invitation to interview for one of the three (3) positions on the NSCRCD Board of Directors with terms scheduled to expire on November 29, 2024.

7.1.3 *Board Recommendation:* Discussion and possible action to send a letter of recommendation to the Santa Clara County Board of Supervisors recommending candidates for appointment to fill the three (3) positions on the NSCRCD Board of Directors with terms scheduled to expire on November 29, 2024.

7.2 *District Officers:* Selection of President and Vice-President, effective as of November 29, 2024, at 12:00 p.m.

7.3 *Associate Directors:* Report from the Executive Director on status of existing appointments.

7.4 *SWOT Analysis:* Progress update by the Executive Director, including a reminder to Directors, Associate Directors, and staff to sign up for their internal stakeholder interview.

8. Programs and Projects:

8.1 *Logo Contest:* Status report on logo contest; discussion and possible action regarding District logo.

8.2 *West Santa Clara County Landscape Resilience Project:* Status report regarding District's role as lead agency for Santa Clara County FireSafe Council's project to implement fire fuel vegetation treatments, including WUI fuel reduction, ecosystem restoration treatments, and fuel breaks, across more than 100,000 acres in western Santa Clara County.

9. Board Member, Associate Director, Committee, and Executive Director Reports:

9.1 Updates and reports on topics and activities relevant to the District.

10. Closed Session:

10.1 Initiation of litigation pursuant to Government Code section 54956.9(d)(4) (1 item).

10.2 Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) (1 item).

11. Report from Closed Session.

12. New Business/Items for Next Agenda

13. Meeting Adjourned

Consent Agenda

4.1 Approve minutes for the September 5, 2024 Special Board meeting.

4.2 Accept financial statements for September 2024.

4.3 Authorize the Executive Director to open new checking and savings accounts, with the Board President and Executive Director as signatories per the District's Financial Policy adopted on June 6, 2024, at a second financial institution that meets the District's banking needs and provides federal deposit insurance.

4.4 Reschedule the January Board of Directors Regular Meeting from January 2, 2025 to January 9, 2025, due to the holiday on January 1, 2025.

4.5 Adopt the FY 2024-25 annual work plan in alignment with the adopted 2024-25 Budget and 2019-2024 Long Range Plan.

4.6 Authorize the Executive Director to abstain from voting in the California Special Districts Association election to approve changes to the association bylaws.

- 4.7 Authorize the Executive Director to execute an amendment in an amount not to exceed \$11,900 to the agreement with Ascent for environmental consulting services for NSCRCD's *San Antonio Valley Vegetation Treatment Project* (Project ID 2024-31), required by the scope of work for CAL FIRE Agreement 5GA21155.
- 4.8 Authorize the Executive Director to execute an agreement with Kurey and Associates for on-call prevailing wage services; funding to be provided on a proportional basis via the *CARCD-WCB Los Gatos Creek Watershed Restoration Services Agreement*, the *NSCRCD-City of San José Partnership Agreement*, and the NSCRCD general fund.
- 4.9 Authorize the Executive Director to execute an agreement with Erendira Saenz of Globally You for on-call Spanish interpretation and translation services; funding to be provided on a proportional basis via the *NRCS Farm and Ranch Resilience Program Cooperative Agreements*, the *NSCRCD-City of San José Partnership Agreement*, the *Resilient and Equitable Urban Stream Corridors Grant Agreement*, and NSCRCD general fund.
- 4.10 Authorize the Executive Director to execute an agreement with Minh An Nguyen for on-call Vietnamese interpretation and translation services; funding to be provided on a proportional basis through the *NRCS Farm and Ranch Resilience Program Agreements*, the *NSCRCD-City of San José Partnership Agreement*, the *Resilient and Equitable Urban Stream Corridors Grant Agreement*, and the NSCRCD general fund.

Information Only:

- 4.11 Santa Clara County; *GASB 77 Tax Abatement Disclosure - FY2023-24*; received October 1, 2024.
- 4.12 Santa Clara County; *North Santa Clara Resource Conservation District COI Code Approved by Code-Reviewing Body*; dated October 8, 2024.
- 4.13 CAL FIRE Santa Clara Unit; *Fuel Treatment Effectiveness Monitoring & Fuel Treatment Tracking*; received October 22, 2024.
- 4.14 US EPA Region 9; *EPA SFBWQIF-BIL funding opportunity is OPEN (to build resiliency in underserved communities)*; received October 25, 2024.
- 4.15 Santa Clara County LAFCO; *LAFCO Policy Revisions – Second Round Public Review and Comment; Notice of LAFCO Public Hearing scheduled for December 4, 2024*; received October 29, 2024.
- 4.16 Project Beaver; *Best Management Practices for Tree and Crop Protection*; forwarded by Heid Perriman, *Worth a Dam*, October 30, 2024.
- 4.17 Alameda County RCD; *East Bay Wildlife Connectivity Virtual Stakeholder Meeting Recording*; forwarded by Rick Lanman, MD, NSCRCD Associate Director, November 2, 2024 (meeting held October 29, 2024 and recording available until November 22, 2024).

The public may address the Board of Directors on any item not on the agenda (§54954.2(b)) and may provide comments before or during the Board's consideration of items (§54954.3(a)). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that the Board or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the Board or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the Board, or the Board itself, subject to rules or procedures of the Board, may provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda (§54954.2(a)(3)). Disclosable public records related to an open session item on a regular meeting agenda that are distributed by the District to all or a majority of the Board of Directors are available for public inspection on our website (www.rcdsantaclara.org) or in person. In response to COVID-19, our physical offices are currently closed to the public; to make arrangements to view or receive copies of the documents In person, please contact the District Clerk at 408-288-5888 or gcrd@gcrd.org.